

RESOLUTION NO. 20-272
MEETING DATE: 08-19-2020

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/Kuczinski offered the following Resolution and moved its adoption, which was second by **C/Ferro**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Contracts
 2. Litigation

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 20-273

SCHEDULE 20-08 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR AUGUST 5, 2020 PAYMENT
PRESENTED TO THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON August 19, 2020

SEE SCHEDULE 20-08 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 20-08 attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO. 20-273
August 19, 2020

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 20-08, August 5, 2020, Consolidated Bill List, and the vouchers listed below as Schedule 20-08 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 9,267,510.56

SCHEDULE 20-08 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 5,204.90

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 3,682,230.13

GRANT FUND

TOTAL GRANT FUND \$ 1,710.91

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 227.00

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 507.96

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 7,086.66

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 24,097.00

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 1,032.20

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 469.20

TOTAL FOR ALL FUNDS \$ 12,990,076.52

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 6,875.40

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 3,695.00

TOTAL FOR ESCROW \$ 10,570.40

RESOLUTION WAS OFFERED BY COMMITTEEPERSON FERRO
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON KUCZINSKI
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

RESOLUTION NO. 20-274
MEETING DATE: 08-19-2020

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE FOR
SECURITY AND CABLING - LABOR AND INSTALLATION (T2989), CABLE
AND ASSOCIATED PRODUCTS (T1778) UNDER (STATE CONTRACT #88739)**

C/**Ferro** offered the following Resolution and moved its adoption, which was second by C/**Kuczinski**.

WHEREAS, the Township Committee of the Township of Millstone wishes to install security systems at the Court House, Brandywine Park, Community Center, Millstone Park and Wagner Farm Park – Phase III from an authorized vendor under the State of New Jersey State Contract Purchasing Program; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by Local Contracts Law, 40A: 11-12; and

WHEREAS, Net Q, Multimedia Company is under the State Contract No. 88739, T2989 and T1778 (expiring 3/19/2021); and

WHEREAS, the Purchasing Agent recommends the utilization of this contract on the grounds that they can provide the quality of product at the most reasonable price; and

WHEREAS, the cost for the purchase is not to exceed \$115,527.23; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for this contract are available in Capital Bond Ordinance 19-06 line item number C-04-55-968-901. (The displayed maximum dollar value is based on a reasonable estimate of goods required over the contract term, and the local unit is not required to spend this amount).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee that the installation of security systems at the Court House, Brandywine Park, Community Center, Millstone Park and Wagner Farm Park – Phase III using State Contract #88739, T2989 and T1778 be and is ratified.

ROLL CALL:

AYES: C/**Dorfman**, C/**Ferro**, DM/**Grbelja**, C/**Kuczinski**
NAYS: None
ABSTAIN: None
ABSENT: M/**Masci**

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 20-275
MEETING DATE: 08-19-2020

**RESOLUTION AUTHORIZING THE RENEWAL OF ALCOHOL
BEVERAGE 2020-2021 LICENSE FOR INDUS HOLDINGS, INC.
T/A BUY RITE LIQUORS, LICENSE NO. 1332-44-004-007**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**:

WHEREAS, as a result of the Coronavirus disease (Covid-19), by order of the Division of Alcoholic Beverage Control, the 2019-2020 municipally-issued license for the 2019-2020 license term has been extended to Wednesday, September 30, 2020; and

WHEREAS, application for renewal of Indus Holdings, Inc. T/A Buy Rite Liquors, for the 2020-2021 Alcoholic Beverage License has been filed with the Municipal Clerk prior to the commencement of the new license term which is sought; and

WHEREAS, Notices of the application for renewal of Municipal Licenses, other than Seasonal Retail Consumption Licenses, issued by Municipal Issuing Authorities are not required to advertise, Notice of Application. In lieu thereof, the director shall cause a General Notice of Application to be published once a week, from the week of April 1, through the week of June 1, in a newspaper printed in the English language and published and circulated in the Counties in which the premises of the application for such renewals are located; and

WHEREAS, the Municipal fee of \$2,500.00 has been received by the Municipal Clerk and no objections have been made to the renewal of said licenses; and

WHEREAS, said application is complete and in reliance upon the information contained therein.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Millstone, in the County of Monmouth, State of New Jersey, that the application of the below listed party be and is hereby approved for renewal of their Alcoholic Beverage License for the term year.

PLENARY RETAIL DISTRIBUTION LICENSE NO. 1332-44-004-007 TO INDUS HOLDINGS, INC. T/A BUY RITE LIQUORS, LOCATED AT 514 ROUTE 33 WEST, MILLSTONE TWP., NJ. 08535. EFFECTIVE DATE OF NEW LICENSE TERM, OCTOBER 1, 2020 TO JUNE 30, 2021. FEE PAID \$2,500.00.

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to the Division of Alcoholic Beverage, CN 087, Trenton, N.J. 08625-0087 and to the applicant.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO.: 20-276
MEETING DATE: 08-19-2020

**RESOLUTION GENERAL COMMENTS & RECOMMENDATIONS TO
THE 2019 ANNUAL AUDIT**

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**.

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, as a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "General Comments and Recommendations"; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "General Comments and Recommendations", as evidenced by the group affidavit form of the Governing Body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, after extensive review of the Township financial records by the Auditor, the Year 2019 Municipal Audit contains no recommendations and, therefore, no Corrective Action Plan is required; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Millstone does hereby comply with N.J.A.C. 5:30-6.5, does hereby submit a certified copy of the within Resolution and the required Affidavit to said Board to show evidence of said compliance, and does hereby adopt said 2019 Municipal Audit.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

- a. Division of Local Government Services
- b. Township Auditor
- c. Business Administrator
- d. Township Chief Financial Officer

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY that this is a true copy of a resolution passed at a meeting held on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 20-277
MEETING DATE: 08-19-2020

RESOLUTION AUTHORIZING THE RENEWAL OF ALCOHOL BEVERAGE
2020-2021 LICENSE FOR KMK REALTY ASSOCIATES, LLC,
LICENSE NO. 1332-33-006-001

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**.

WHEREAS, as a result of the Coronavirus disease (Covid-19), by order of the Division of Alcoholic Beverage Control, the 2019-2020 municipally-issued license for the 2019-2020 license term has been extended to Wednesday, September 30, 2020; and

WHEREAS, application for renewal of KMK Realty Associates, LLC for the 2020-2021 Alcoholic Beverage License has been filed with the Municipal Clerk prior to the commencement of the new license term which is sought; and

WHEREAS, notices of the application for renewal of Municipal Licenses, other than Seasonal Retail Consumption Licenses, issued by Municipal Issuing Authorities are not required to advertise Notice of Application. In lieu thereof, the director shall cause a General Notice of Application to be published once a week, from the week of April 1, through the week of June 1, in a newspaper printed in the English language and published and circulated in the Counties in which the premises of the application for such renewals are located; and

WHEREAS, KMK Realty Associates, LLC has applied and has been granted Special Ruling to permit renewal of inactive license pursuant to NJSA 33:1-12.39 for the 2020-2021 license from The State of New Jersey, Office of the Attorney General on August 3, 2020; and

WHEREAS, the Municipal fling fee of \$2,500.00 has been received by the Municipal Clerk and no objections have been made to the renewal of said licenses; and

WHEREAS, said application is complete and in reliance upon the information contained therein.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Millstone, in the County of Monmouth, State of New Jersey, that the application of the below listed party be and is hereby approved for renewal of their Alcoholic Beverage License for the term year.

PLENARY RETAIL CONSUMPTION LICENSE NO. 1332-33-006-001 TO KMK REALTY ASSOCIATES, LLC, POCKET LICENSE. EFFECTIVE DATE OF NEW LICENSE TERM, OCTOBER 1, 2020 TO JUNE 30, 2021. FEE PAID \$2,500.

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Municipal Clerk to be a true copy be forwarded to the Division of Alcoholic Beverage, CN 087, Trenton, N.J. 08625-0087 and to the applicant.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO: 20-278
MEETING DATE: 08-19-2020

**RESOLUTION ENDORSING TREATMENT WORKS APPLICATION FOR
MILLSTONE TOWNSHIP BOARD OF EDUCATION BUS FACILITY,
BLOCK 49, LOT 1, 18 SCHOOLHOUSE ROAD**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/Kuczinski**.

WHEREAS, the Township of Millstone has been requested to endorse a Treatment Works Application related to the construction of a new disposal field to be used in kind near the existing, previously approved septic system at the Board of Education Bus Facility; and

WHEREAS, the Township Board of Education has been experiencing difficulties with the maintenance of the existing disposal field which has resulted in an increase in pumping out the system due to the saturated septic field; and

WHEREAS, the Township Engineer has reviewed the plans and application to NJDEP and recommends endorsement of this application, and

WHEREAS, the Millstone Township Board of Education will contact the Township Engineer and Administrator prior to construction for approval of haul routes and roadway maintenance.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that it has reviewed the recommendation of the Township Engineer as referenced above, is in agreement therewith and incorporates by reference herein the recommended findings and therefore does hereby endorse the Treatments Work Application referenced herein, subject to the applicant securing haul routes and roadway maintenance approval.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute any and all documents necessary to effectuate the intent and purpose of this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

1. Township Engineer
2. Millstone Township Board of Education

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSENT: None

ABSTAIN: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

Kathleen Hart
Municipal Clerk

RESOLUTION NO. 20-279
MEETING DATE: 08-19-2020

**A RESOLUTION OF THE TOWNSHIP OF MILLSTONE AUTHORIZING THE SALE
OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON
AN ONLINE AUCTION WEBSITE**

C/Ferro offered the following Resolution and moved its adoption which was second by **C/Kuczinski**.

WHEREAS, the Township of Millstone has determined that the personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Township of Millstone intends to utilize the online auction services of Municibid located at www.municibid.com; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey, that the Township is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.municibid.com.

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Municibid and the Township of Millstone are available at www.municibid.com and in the Township Clerk's office.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded by the Township Clerk to the following: Division of Local Government Services, Municibid, Township CFO and Township Purchasing Agent.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 20-279

SCHEDULE "A"

2000 Ford E-450, Braun Chief XL III, VIN 1FDXE45F2YHA84416 (Asset ID 3258 Tag Number N/A):

Millstone Volunteer First Aid Squad retired unit in January 2020.

2008 International, Dump Truck with Salt Spreader, Model 7300, VIN 1HTWAAAR28J683936 (Asset ID 930 Tag Number 000066):

Truck is in poor condition; bed hinges and sections of frame are rotted and bed no longer can be raised. Master lift cylinder needs to be serviced. Hydraulics underpowered and salter and plow cannot be used simultaneously. Vehicle has no traction control and becomes stuck often.

2001 Case Backhoe/Loader, Equipment #601, Model 580 Super M VIN JG02 81773 (Asset ID 601 Tag Number 000020):

Equipment not used for over one year. Cab has areas of rot. Electrical issue that depletes batteries at random. Loader arms on unit no longer sit flat making scooping up materials tricky. Unit was replaced in 2019.

2008 Ford F-350, Pickup with Utility Body VIN1FDWF 33R98 EC926 34 (Asset ID 840 Tag Number 000069):

Body is rusted through in bottom storage boxes. Frame is sagging at front from weight of snow plow. Snow Plow design is discontinued and no longer works; parts are difficult to source. Diesel engine needs complete overhaul (\$7,500 +). Wiring issues, taillights and safety lights work on occasion. Unit will be replaced in 2020.

2007 TORO ZERO TURN, Model Z-7210 VIN 2700000254 (Asset ID 703 Tag Number 000056):

Equipment is old and worn. Workers are constantly fixing wiring connections and making repairs to unit. Unit will be replaced in 2020.

2005, Conrail Heavy Duty Trailer, VIN 4KNuc 18255L1605 (Asset ID 505 Tag Number N/A):

Wood deck is rotted. Emergency brakes frozen. Unit is being replaced with new dump trailer in 2020.

1992 Toro 325-D Ground Master, VIN (Asset ID 701 Tag Number 000006):

Mower needs new blades, tires, seat and belts. Body has dents, scratches and rust. Unit is larger than current trailers for department.

Miscellaneous items:

- Plate Compactor
- Hotsie pressure washer
- Unused Equipment Tires
- Agriculture equipment fluids
- Chainsaws

RESOLUTION NO. 20-280
MEETING DATE: 08-19-2020

RESOLUTION AUTHORIZING THE CONTINUED MEMBERSHIP WITH SOURCEWELL, A NATIONAL PURCHASING COOPERATIVE, AND AUTHORIZING A CONTRACT THROUGH SOURCEWELL WITH P.L. CUSTOM BODY & EQUIPMENT CO, INC. FOR AN AMBULANCE AND RELATED EQUIPMENT

C/Ferro offered the following Resolution and moved its adoption, which was second by **C/Kuczinski**.

WHEREAS, the Township Administrator (“Administrator”) recommends that the Township of Millstone purchase an Ambulance and related equipment for use to provide for the safety and welfare of those within the Township who may need Emergency Medical Services and transportation for such services; and

WHEREAS, the Administrator has worked with professional personnel of the Millstone Township Fire District to determine the type of vehicle and equipment necessary to fulfill the Township’s needs; and

WHEREAS, the Administrator and the Qualified Purchasing Agent (“QPA”) have researched vendors that would achieve the Township’s goals and determined that an ambulance meeting the Township’s needs may be purchased through a nationally-recognized and accepted cooperative purchasing contract in effect until March 22, 2022 between Sourcewell (formerly known as the National Joint Powers Alliance, “NJPA”) and P.L. Custom Body and Equipment Co. Inc.; and

WHEREAS, the Township, in July 2017, joined the National Cooperative, known as (NJPA) the National Joint Powers Alliance, now know as Sourcewell, as member ID No. 31108, which action, the Township Committee hereby acknowledges and approves; and

WHEREAS, Sourcewell is a regional organization of governments operating under the laws of the State of Minnesota and is a political subdivision of the State of Minnesota; and

WHEREAS, the subject cooperative purchasing contract was awarded by Sourcewell to P.L. Custom Body and Equipment Co., Inc. utilizing a competitive contracting process; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c. 139) and LFN 2012-10, prior to making purchases under nationally -recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery have been considered; and

WHEREAS, the Administrator and QPA have determined that the Township’s use of the Sourcewell cooperative purchasing contract, Exhibit A, to purchase the subject ambulance and equipment will result in cost savings to the Township; and

WHEREAS, consistent with the Sourcewell cooperative purchasing contract and needs of the Township, P.L. Custom Body and Equipment Co, Inc. has submitted Exhibit A to provide one 2019 Ford E-450 / PL Custom Medallion Ambulance and related equipment to meet the Township’s needs for the sum of \$182,607.00; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available for this purchase in the line item number C-04-55-971-901.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone, County of Monmouth, State of New Jersey that the governing body of the Township of Millstone hereby authorizes the Administrator and the QPA to continue membership participation in the Sourcewell Cooperative Pricing System for Calendar Year 2020, Membership ID #31108.

BE IT FURTHER RESOLVED that a contract for the purchase of a 2019 Ford E-450 / PL Custom Medallion Ambulance and related equipment set forth in Exhibit A is hereby awarded to P.L. Custom Body and Equipment Co, Inc. without public bidding as permitted by law.

BE IT FURTHER RESOLVED, that a certified copy of the within Resolution be forwarded by the Township Clerk to the following:

1. Sourcewell
2. P.L. Custom Body and Equipment Co, Inc.
3. Millstone Township Fire District
4. Township Chief Financial Officer
5. Township QPA/Treasurer

BE IT FURTHER RESOLVED, that a copy of this Resolution be made available for public inspection in the office of the Township Clerk during regular business hours.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

Township of Millstone
 470 Stagecoach Road
 Millstone Township, NJ 08510-1405

Sourcewell ID # 31108



PROPOSAL

DATE	SALESPERSON	EST. SHIPPING DATE	F.O.B.	TERMS
July 17, 2020	Jamey Pallitto	See Below	Manasquan, NJ	SEE BELOW

1	2019 Ford E-450 / PL Custom Medallion Ambulance (NJPA01) base - - 170" Full Size Aluminum Modular Box - Lifetime Structural Warranty - Lifetime Electrical Warranty - Whelen Emergency Lighting Package - 72" Interior Headroom - Fully SAE J3027 / KKK 1822 Compliant - Ceiling Mounted O2 Port - Installation of customer supplied radios - Rubber Fenderettes and Rub Rails - Compartment mounted SCBA Brackets - Custom Graphics & Lettering Allowance - Stryker Performance Load Cot Retention System - Stryker Cot PRO-XT Model 6086 - As per attached specifications and drawings with options		\$156,978.00
	<u>Subtotal -----</u>		\$192,955.90
	<i>Sourcewell Discount (Township of Millstone ID#31108)</i>		-\$7,848.90
	<i>Additional NJEV/PL Custom Discount</i>		-\$2,500.00
	<u>TOTAL</u>		<u>\$182,607.00</u>
	* Pricing valid thru Sourcewell Contract 022118-NJPA14*		
	TERMS:		
	1. Includes dealer prep, fully fueled at time of delivery		
	2. Vehicle payment is due upon delivery		
	3. Proposal pricing is valid for 30 days		
	4. Delivery within 90days from receipt of purchase order		

Sales and Service
 2201 Atlantic Avenue, Suite 2
 Manasquan, NJ 08736
 732.223.1411
 732.223.1164 (fax)



RESOLUTION NO. 20-281

SCHEDULE 20-08-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON August 19, 2020

SEE SCHEDULE 20-08-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 20-08-B attached.

Fiore Masci, Mayor

Nancy Grbelja, Deputy Mayor

Gary Dorfman, Committeeman

Albert Ferro, Committeeman

Michael Kuczinski, Committeeman

Attest: _____
Kathleen Hart
Municipal Clerk

**TOWNSHIP OF MILLSTONE
RESOLUTION NO. 20-281
August 19, 2020**

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 20-08-B, August 19, 2020, Consolidated Bill List, and the vouchers listed below as Schedule 20-08-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 289,261.52

SCHEDULE 20-08-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 4,990.18

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 8,224,813.14

GRANT FUND

TOTAL GRANT FUND \$ 360.62

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 1,340.51

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 10,120.62

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 81,905.20

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 600.00

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 223.50

TOTAL FOR ALL FUNDS \$ 8,613,615.29

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 1,741.80

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 9,609.00

TOTAL FOR ESCROW \$ 11,350.80

RESOLUTION WAS OFFERED BY COMMITTEEPERSON FERRO
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON KUCZINSKI
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

RESOLUTION NO: 20-282
MEETING DATE: 08-19-2020

**RESOLUTION DENYING REQUEST FOR RELEASE OF PERFORMANCE
GUARANTEES FOR US TANK PAINTING, INC., APPLICATION NO. P17-16
(BLOCK 17, LOT 9.06)**

C/Ferro offered the following Resolution and moved its adoption which was seconded by **C/Kuczinski**.

WHEREAS, the developer of Application No. P17-16, located on Rike Drive, has requested a release of its performance guarantees; and

WHEREAS, the Township Engineer has conducted an inspection and by letter dated August 3, 2020 (a copy of which is attached hereto as Exhibit "A") recommends that there be no release of the performance guarantees.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the request of the developer of US Tank Painting, Inc. for release of performance guarantees is hereby denied based upon the recommendation of the Township Engineer.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy, be forwarded to the Township Engineer, Township Chief Financial Officer, Township Treasurer, Township Attorney and to the Developer by certified mail, return receipt requested.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

KATHLEEN HART, RMC
Township Clerk

LEON S. AVAKIAN, INC. *Consulting Engineers*

788 WAYSIDE ROAD • NEPTUNE, NEW JERSEY 07753

LEON S. AVAKIAN, P.E., P.L.S. (1953-2004)
PETER R. AVAKIAN, P.E., P.L.S., P.P.
MEHRYAR SHAFAI, P.E., P.P.
GREGORY S. BLASH, P.E., P.P.
LOUIS J. LOBOSCO, P.E., P.P.
GERALD J. FREDA, P.E., P.P.
RICHARD PICATAGI, L.L.A., P.P.
JENNIFER C. BEAHM, P.P., AICP
CHRISTINE L. BELL, P.P., AICP
SAMUEL J. AVAKIAN, P.E.

August 3, 2020

Ms. Kathleen Hart, Clerk
Township of Millstone
470 Stage Coach Road
Millstone Township, NJ 08510

**Re: Bond Release
US Tank Painting, Inc.
900 Rike Drive
Block 17, Lot 9.06 (P 17-16)
Our File MS 18-06**

Dear Ms. Hart:

On July 13, 2020, the developer for the above referenced project requested a release of their Performance Guarantee.

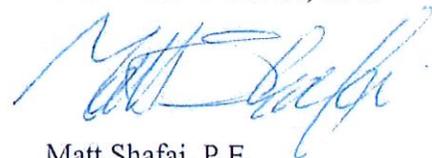
Please be advised that after careful review of the file and site inspection we recommend this request to be denied due to the following reasons:

1. The stormwater system "AsBuilt Drawings" are required.
2. The "Trash Rack" on the outlet structure needs to be modified to cover the "weir".
3. The filter fabric should be removed from "E" inlet for final visual inspection.

Should you have any questions regarding this matter, please do not hesitate to contact our office.

Very truly yours,

LEON S. AVAKIAN, INC.



Matt Shafai, P.E.
Township Engineer

MS: mcs
cc: Robert Munoz, Esq., Twp. Atty.
Amanda Salerno, Finance
Bryan Batchler, Applicant
MS/18/18-06

**RESOLUTION NO. 20-283
MEETING DATE 08-19-2020**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION NJS 40A:4-87**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/Kuczinski**.

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Millstone, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget of the year 2020, which represents the grant money received in 2020, in the sum of \$583.48, which is now being appropriated for the FY19 Alcohol Education and Rehabilitation Fund Grant, in the amount of \$583.48.

BE IT FURTHER RESOLVED, that the like sum of \$583.48 is hereby appropriated under the caption 2019 Alcohol Education and Rehabilitation Fund Grant.

BE IT FURTHER RESOLVED that the above is the result of funds from the FY19 Alcohol Education and Rehabilitation Fund Grant in the amount of \$583.48.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 20-284
MEETING DATE 08-19-2020**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION NJS 40A:4-87**

C/**Ferro** offered the following Resolution and moved its adoption, which was seconded by C/**Kuczinski**.

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Millstone, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an additional item of revenue in the budget of the year 2020, which represents the additional grant money received in 2020, in the sum of \$21,000.00, which is now being appropriated for the 2020 Municipal Alliance Grant, in the additional amount of \$21,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$21,000.00 is hereby appropriated under the caption 2020 Municipal Alliance Grant.

	<u>Jan 1 – Sept 30</u>		<u>Oct 1 – Dec 31</u>
DEDR	\$10,000.00	DEDR	\$2,000.00
In-Kind	\$ 7,500.00	In-Kind	\$1,500.00

ROLL CALL:

AYES: C/**Dorfman**, C/**Ferro**, DM/**Grbelja**, C/**Kuczinski**

NAYS: None

ABSTAIN: None

ABSENT: M/**Masci**

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone at its regular meeting held on August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

**RESOLUTION NO. 20-285
MEETING DATE: 08-19-2020**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2
RE: TURF FERTILIZATION & CHEMICAL PROGRAM; MILLSTONE PARK, STEP NO. 1,
FERTILIZER AND PRE-EMERGENT**

C/Ferro offered the following Resolution and moved it adoption, which was seconded by **C/Kuczinski**.

WHEREAS, the Township entered into a contract with On-Site Landscape Management, Inc. in the amount of \$27,898.00 for a project known as “Turf Fertilization and Chemical Program Schedule for Wagner Farm, Rocky Brook, Abate, and Brandywine Parks; Veterans Memorial; Municipal Building; Municipal Court; Community Center and Clarksburg Cultural Center”; and

WHEREAS, the Township previously approved Change Order No. 1 to increase the contract amount to \$32,598.00; and

WHEREAS, the Township has required an additional change such as Grub Control application of insecticide for ants at Wagner Farm Park, main field; and

WHEREAS, the new charges have resulted in an increase in the amount of \$425.00; and

WHEREAS, the new contract amount is now \$33,023.00; and

WHEREAS, notification was provided to the Township Committee by the Township Administrator explaining the importance of the change needed; the Township Committee agrees that the change order is reasonable and necessary; and the CFO has certified the availability of funds in account T-16-56-100-270.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Change Order No. 2, resulting in an increase in the contract in the amount of \$425.00 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. On-Site Landscape Management, Inc.
- b. Township Attorney
- c. Township Administrator/CFO
- d. Township Treasurer/QPA

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO.: 20-286
ADOPTION DATE: 08-19-2020

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT
BETWEEN MILLSTONE TOWNSHIP AND MILLSTONE TOWNSHIP BOARD
OF FIRE COMMISSIONERS FOR EMERGENCY MEDICAL SERVICES**

C/**Ferro** offered the following Resolution and moved its adoption which was seconded by C/**Kuczinski**.

WHEREAS, Millstone Township has the need for ambulance and emergency medical services (hereafter collectively “EMS”) to provide for the safety and welfare of its residents, as well as those who may need such services while in the Township; and

WHEREAS, the Volunteer First Aid Squad has for some months, been unable to provide EMS and has no prospect of being able to provide such services in the future; and

WHEREAS, the Township entered into an arrangement with a hospital service to provide EMS; but, has been provided notice that such services will be discontinued, even though the Township has been paying an ever escalating price for EMS; and

WHEREAS, the aforementioned EMS has been temporarily continued for a short period of time to allow the Township to secure EMS from another provider; and

WHEREAS, the Millstone Township Fire District already employs personnel with the necessary certifications and training to provide EMS; and

WHEREAS, the Millstone Township Fire District Board of Fire Commissioners wishes to assist and cooperate with the Township to meet this emergent need; and

WHEREAS, Millstone Township and the Millstone Township Board of Fire Commissioners have agreed to enter into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et. seq.; and

WHEREAS, the form of Agreement to be entered into is on file in the Township Clerk’s office and may be inspected by members of the public during regular business hours.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement for EMS to be provided by the Fire District.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to the Millstone Township Fire District Board of Fire Commissioners, Millstone Township's Chief Financial Officer and to the New Jersey Department of Community Affairs, Division of Local Government Services.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski
NAYS: None
ABSTAIN: None
ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

KATHLEEN HART, RMC
Municipal Clerk

RESOLUTION NO.: 20-287
ADOPTION DATE: 08-19-2020

**RESOLUTION AWARDING A CONTRACT FOR THE PHASE 2A –
MULTIPURPOSE FIELD IMPROVEMENTS AT MILLSTONE PARK LOCATED
AT RED VALLEY ROAD**

C/Ferro offered the following Resolution and moved its adoption which was seconded by C/Kuczinski.

WHEREAS, on Thursday, July 30, 2020 at 11:00 a.m. the Township Engineer accepted bids for the Phase 2A – Multipurpose Field Improvements at Millstone Park located at Red Valley Road; and

WHEREAS, the following bids were received:

PM Construction	\$488,140.00
Precise Construction, Inc.	\$597,348.00
Shore Top Construction Corp.	\$609,995.00
Earle Asphalt Company	\$675,113.13; and

WHEREAS, the Township Engineer has recommended awarding the Contract to the lowest bidder, PM Construction in the amount of \$488,140.00; and

WHEREAS, the Township's Chief Financial Officer has certified to the Township Clerk that funds are available in the following account: T-16-56-100-026

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards a Contract to PM Construction for the Phase 2A – Multipurpose Field Improvements at Millstone Park located at Red Valley Road in the amount of \$488,140.00.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

1. PM Construction.
2. Superintendent of Public Works.
3. Township Engineer.
4. Township Purchasing Agent.
5. The unsuccessful bidders together with a return of their bid security.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

KATHLEEN HART, RMC
Municipal Clerk

RESOLUTION NO.: 20-288
MEETING DATE: 08-19-2020

**RESOLUTION AWARDING A CONTRACT FOR BASEBALL FIELD LIGHTING AT
THE MILLSTONE PARK PHASE 2C**

C/Ferro offered the following Resolution and moved its adoption which was seconded by **C/Kuczinski**.

WHEREAS, on Thursday, July 30, 2020 at 10:00 a.m. the Township Engineer accepted bids for the Baseball Field Lighting at the Millstone Park Phase 2C; and

WHEREAS, the following bids were received:

Gary Kubiak and Son Electric, Inc.	\$389,514.00
Fai-gon Electrical Contractors	\$424,000.00
Quality Electrical Construction Co.	\$437,000.00; and

WHEREAS, the Township Engineer has recommended awarding the Contract to the lowest bidder, Gary Kubiak and Son Electric, Inc. in the amount of \$389,514.00; and

WHEREAS, the Township's Chief Financial Officer has certified to the Township Clerk that funds are available in the following account: T-16-56-100-026

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Millstone hereby awards a Contract to Gary Kubiak and Son Electric, Inc. for the Baseball Field Lighting at Millstone Park Phase 2C in the amount of \$389,514.00.

BE IT FURTHER RESOLVED that a certified copy of the within Resolution be forwarded to:

1. Gary Kubiak and Son Electric, Inc.
2. Superintendent of Public Works.
3. Township Engineer.
4. Township Purchasing Agent.

5. The unsuccessful bidders together with a return of their bid security.

ROLL CALL:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, C/Kuczinski

NAYS: None

ABSTAIN: None

ABSENT: M/Masci

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of August 19, 2020.

KATHLEEN HART, RMC
Municipal Clerk